



MINUTES OF THE MEETING OF THE
WAITAKIRI PRIMARY SCHOOL PARENT TEACHER ASSOCIATION
HELD ON 27 September 2021 AT 6.15PM
IN THE STAFFROOM

PRESENT: Daisy Moulin, Tracey Nairn, Carole-Ann Ward, Tessa Ash, Jacqui Malham, Mandy Hart, Liz Harding, Lee Chapman, Matt Linton, Bianca Scott, Vicki Smith, Ange Bennetts

APOLOGIES: Tanya Calvert, Beckie Lucas, Kirsti Fenske-Buikema

WELCOME

1. Checking in

2. Administration

a) Apologies –

b) Confirmation of the minutes of the meeting held on 21 June 2021.

Motion:

That the Minutes of the PTA meeting held on 21 June 2021 be approved as a true and correct record of the meeting.

Moved: Tracey

Seconded: Vicky

Carried

Matters arising from previous minutes

None

Correspondence in – matters arising

3. Deputy Principal's Report

Readathon

Thanks for your great support running the Readathon earlier this term. It was a huge success and a fiercely fought battle between studios to encourage children to return their forms and money. The lure of hot chips is always popular as a prize.

We are getting ready to purchase cooking equipment to stock up some of the studios and sourcing new items for Discovery. We are looking for equipment that can be used in different ways by children of all ages and is open ended so it can be something different each time it is used. If you have seen any great equipment that you think meets the criteria, please send me a photo or a link to a website.

Pasifika Uniforms

Are new uniforms ready and look amazing. Gemma Valavala (our receptionist and Oscar supervisor) designed them. The children love them!

Staffing

We are in the process of making a number of fixed and permanent staff appointments for 2022. We have had lots of great applications from existing staff on fixed term positions and teachers from outside the school. We should be in a position to make the appointments later this week.

Help in the library

We are needing some 'manpower' in the library this week to mend books and cover new books. This frees up our librarian to process new books and do other things to support the children in the library. Can you help?

Mufti Day

The Student Council have organised themselves to be Oompa Loompas on Friday and will go around the studios to collect the money and chocolate.

Gala

In Wai community our iPads are getting very old now (more than six years). They are becoming glitchy and unable to run some of our apps, including Mathletics. We would love to be able to replace some of them. Andrew has applied to a charity for \$10 000 that will buy 20 more. We would like to suggest that the profits from the Gala be used to buy more iPads as well. The more we have the better.

4. Treasurer's Report

Treasurers Report – June, July, August 2021 (as attached)

June:

Completed Annual Charities Return with Lee
Started selling donated clothes on Trade Me - sold 5 items
PTA Cheques have been destroyed as they are no longer valid
Finished paying for all Scooter Racks

July:

End of term BBQ profit - \$606.87
Sold one item of clothing on Trade Me
Hired Out Snow cone machine
One name-label Sale
Purchased Earrings and soft drink for Gala Night

August:

Quiz night Profit - \$1808.05

ReadATHon Profit - \$8077.62

Sold one item of clothing on Trade Me

Entertainment Book Credit Received

Candy Floss Machine fixed

Motion: *That the Treasurer's report be approved as a true and correct record of the meeting.*

Moved:

Lee

Seconded:

Tracey

Carried

5. General Business**Gala**

Carole-Ann and Tessa both said that they need all of the PTA to help on the night of the gala as it won't work on the night without every ones help. They have prepared a list of the stalls and have asked us all to put our names down on one stall. Then that person is in charge of that stall, set up, getting helpers etc. We will be putting posts out on Friends of the PTA and in Newsletters and Hero, on top of each person sourcing helpers. We all need to know that things are happening and what they are. Studio stalls will go ahead even if we are in Level 2.

(The List of stalls was sent around the group at this point, with the intention that everyone was to put their name down on a stall, the list will also be posted on the Facebook Group for the PTA members that were not at the meeting)

Disco

The Disco that was planned for Term 3 and was cancelled due to the Level 4 lockdown, will not be going ahead this year. We will plan to do one in Term 1.

Calendars

The planned end of year Calendars with the kids art, won't be going ahead this year either. Unfortunately with the lockdown, this has left too little time for the studios to organise the kids art works. We will keep all the supplies we have already received for calendars and plan to do this next year.

End of Year PTA Dinner

Carole-Ann has suggested that this year we rent out a room at the Addington Raceway and spend the day there. This would include drinks and lunch. There are lots of available dates in November and December, but we will need to be out of Level 2 in order for this to go ahead. The cost for this option will be \$100 per person, with a minimum of 15 people and a maximum of 20 people.

Sausage Sizzle

Carole-Ann said we will do one more this year, after the gala night to use the leftovers.

Hilliyers Pies

Carole-Ann would like to do another Pie Day Friday in term 4. She will discuss with Hilliyers. Over lockdown, Hilliyers offered all the people who had purchased a box of pies during the fundraiser, a mixed box of pies for \$169 with \$10 from each box being donated to the PTA. Bianca confirmed that we have received a payment of \$170 from Hilliyers for this.

Swimming Caps

Tessa shared with us that she had got a number of quotes for purchasing 100 swimming caps. The quotes ranged from \$890 to \$970. We asked a number of questions around the caps; would they be for sale? No, the caps would be given to the student representatives who are swimming for the school. How many kids go each year? 15 – 20 but they go for 2 years (years 5 and 6)

Tessa asked us to vote on spending \$890 for the swimming caps, unanimously we voted yes.

Senior Students and End of Year

Vicki is still waiting to hear about the ice skating, as it won't go ahead if we are still in level 2. It is currently booked for Monday 13th of December. Jacqui said we are still looking for a venue for the end of year celebration, as due to NCEA exams being moved, we will not be able to use Shirley Boys High/ Avonside Girls.

Jacqui asked how much can she spend on Discovery equipment. We discussed that the Read a thon money came to \$8000 and that is what we said it was for, so we will bookmark this amount for it.

Carole-Ann has said that now she has started a sewing business and relieving at school as a Teacher's Assistant, next year she will be looking to not take on so much PTA stuff.

NEXT MEETING – AGM – Monday 14th February 2021 6.15 – 7.30

Meeting Closed at 7.15 pm