



MINUTES OF THE MEETING OF THE
WAITAKIRI PRIMARY SCHOOL PARENT TEACHER ASSOCIATION
HELD ON *15 February 2021* AT 6.30PM
IN THE STAFFROOM

PRESENT: Carole-Ann Ward, Ange Bennetts, Liz Harding, Mandy Hart, Vicki Wood, Lee Chapman, Kate Peterssen, Tanya Calvert, Andrew Barker, Jaime Stewart, Matt Linton, Fliss Rhodes, Natasha Lyons, Viki Smith, Beckie Lucas, Tracey Nairn, Bianca Scott, Kirsti Buikema, Nibal Kassem Dawish

APOLOGIES: Gemma Dudson, Claire Stacey, Jacqui Malham, Shontelle Andrews

WELCOME

1. Checking in

Carole-Ann thanked us all for being here tonight

2. Administration

a) Apologies

b) Confirmation of the minutes of the meeting held on 27 October 2020.

Motion: That the Minutes of the PTA meeting held on 27 October be approved as a true and correct record of the meeting.

Moved: Ange **Seconded:** Tanya

Carried

4. Andrew's Report

The building is ongoing and is in two phases. The room by Windsor is to be Discovery storage room. This frees out the room further down, that space is to become a room for the reading recovery tutor. There will also be a general meeting room, like a learning support room, it will be less confronting and cosy. Learning support room is being opened up with a wee sandpit outside. There will also be a bike shed and a storage shed. The next phase will be making more storage at the back of the hall. It's not as exciting a project as first indicated. The building work will be really worthwhile and beneficial to everyone at the school. All of it should be done by end of term 1. Reynold construction is the company that won the contract; they do a lot of school work. A number of kids are enjoying watching and interacting with the builders.

The school year has started really positively. There is more space with Chartwell reserve opened up. First morning tea there were no sick bay visits by the kids when this was done! There is a really nice atmosphere and it seems a lot calmer.

The major theme for 2021 is change. We are continuing with storytelling, this is giving students content to write about, to learn ideas. Helping with their vocabulary and language. A big positive change has been noticed with the kids.

Becky noted here that it really helps with language and memory and the kids love it, so it's wonderful from a teacher's perspective as well.

PBFL is another focus this year, this stands for Positive Behaviour For Learning. It has been adapted for NZ and basically looks at the school vision and values; how can we enhance that with positive language. An example of this is; all the fish in the river are swimming one way, so it's hard for one fish to turn and swim the other way. Ideally, this should flow through all support staff and through to parents. The last focus is; Pause, breathe, smile – again, this is evidence based. This is a programme to teach kids to pause, breathe and smile. Andrew is really looking forward to these 2 initiatives flowing through the school this year.

Mane Ake is running Sunshine Circle with Burwood studio, Andrew is unaware of this so will look into it, to find out what exactly it is all about.

There are 5 new teachers at Waitakiri this year, all have settled in really well. One is a brand new teacher with surf-life saving experience. They all had a fantastic teacher only day with team building. This year the team building was a Masterchef challenge. It was the best staff lunch Andrew has ever had.

3. Treasurer's Report

Please see attached pdf

Motion: That the Treasurer's report be approved as a true and correct record of the meeting

Moved: Fliss **Seconded:** Tash

Carried

5. General PTA matters

Whare update

Woody has cleared space, we are waiting for delivery and the Whare will be here soon. At this stage we know that they have asked for a Koha of \$500 for building the Whare, but there will also be building supply costs to add to this total.

Disco

This year we have decided to try to have two discos, one in Term 1 and the second in Term 3. Term 1 Disco dates were discussed and we have decided on Friday 9th of April, this is after Easter and the last week of term is the week after. Beckie checked the Hall bookings and Oscar is booked into hall until 5pm.

Lee raised that the queue for juniors disco needs to be snaked elsewhere as it was really long and dangerously close to the road crossing last Disco. We need someone out there early to do crowd management before we start taking payments. Kate has volunteered to look after crowd management. Times of the Disco's will be the same as last time; Junior disco 5-6, Senior disco 6.15 – 7.15. We will need cups again for snow cones, last time we needed to run out to buy cups and cookies. We think we will need double the amount of cookies as we had last time, Tanya keen to do cookies again. Tracey and Carole-Ann have started making scrunchies to sell in place of glow sticks, they are really awesome and we think that these will sell really well. We will have another meeting before disco to plan, so at this stage will leave the matter until next meeting.

Snow cone machine

Andrew and Carole-Ann would like to buy a Snow Cone machine. Ange researched purchasing one last year and it was just under \$700 for a machine (the same model as the one that was used last disco), due to how hard it has to work we really would like to look at a similar one to the one we were donated for use last time. We will be able to hire it out to other schools, Studios can use as Fun Day prizes. Carole-Ann asked for someone to research more about snow cone machine – Kate to investigate and to let Carole-Ann know by next Monday 21st February. We would like to look at less sugar options, Andrew said that there are real fruit options for syrups instead, so we will need to take that under advisement.

Vote for buying snow cone – everyone present voted yes

Candy floss machine

Vicky to follow up getting repaired, she is thinking she will take it in to Saxons – worth finding out and getting fixed as it is a very good machine. However we do need quotes before we can commit funds.

Market Night

We booked Market Night for the 5th November 2021 at the last meeting.

Carole-Ann has raised the point that we need a separate committee for the Market Night, this committee will report back to the PTA in future meetings.

Market Night Committee Members

Tracy Nairn
Tessa Ash
Vicki Wood
Ange Bennetts
Tanya Culvert
Bianca Scott
Liz Harding
Mandy Hart
Fliss Rhodes
Vicki Smith
Carole-Ann Ward

Sausage sizzles

Carole-Ann suggested 12th of March for the first sausage sizzle of 2021, Andrew said that it will be Waka day on that day. The school is introducing Waka's – like houses. On the day there will be 6 activities throughout the day to represent the 6 wakas. There will be some top town activities, reading, and board games.

Carole-Ann asked for volunteers to help with sausage sizzle; Vicki Wood, Bianca, Kate and Tessa.

Quiz night

We were all keen to have another one this year. Discussions for dates ensued. We all think that winter is a better time than when it is warm, therefore Term 3. We will need to push lots more this year to raise funds, raffles etc. At this stage we have tabled Quiz Night to plan at another meeting.

Readathon

Carole-Ann talked to Jacqui about options this year and they talked about a Readathon to coincide with Book Week. Maybe Scholastic Book fair as well? There is usually a dress up day around book theme. We could look at some book theme prizes. Book Week is not in the school calendar yet, date to be confirmed.

Book covers

Carole-Ann raised we keep getting Book Covers sent to us. We don't know profits at this stage. This would probably be best as a Term 4 fundraiser. As they are reusable are good from an environmental standpoint. We can look at selling at market night. Tracey looked into Ezcovers last year and they give back 5 cents per book cover. We only get money back once profit hits \$100. The cost to buy is \$1.94 for books but \$0.90 for notebook. We will look at finding more information and plan to have ready to go for market night.

Fundraisers

Carole-Ann has heard from Hillivers of Lincoln - pies. How it works is that you buy a box of 18 individual pies, you can pick from their range of flavours. Bonus, we don't have to sort them. How it works is they send us the order forms, which can be altered to suit, we then send the order form home with the kids, we then collect form and money, they come and collect the forms, and they then deliver in chilled van, at the end of day. So parents can pick up from them, we don't need to organise pick-ups. It works out to \$100 value for \$69.99. The PTA would get \$15 per box. So a 30% discount plus 20% commission. It's great that they do all the hand out. We all think that Term 2 is a good season to eat pies. Voted to do a pie fundraiser - majority yes, a few no's. We will look at going ahead with this

Entertainment books

Carole-Ann has an online meeting in a few weeks. Once she gets more information about how it will work this year, we will start advertising.

Left over Chocolate

We had chocolate blocks left over from last year, expires in the next couple of months so we need ideas to get rid of it! Waka day spot prizes, suggested, everyone was happy about that.

Carole-Ann asked if there is anything else anyone wants to talk about – no

NEXT MEETING – 15th March 6.15pm

Meeting Closed at 7.18pm

IMPORTANT DATES**Action Points**

	Task Details	Due by and who is completing action
Snow Cone Machine Options	Kate to let Carole-Ann know options for Snow cone machine	Kate – 22/02
Sausage Sizzle	Sausage Sizzle, Waka Day Friday 12 th March	Vicky, Bianca, Kate, Tessa
PTA Meeting	Next Meeting	15/03
Disco	Term 1 Disco	09/04
Term 2	Pie Fundraiser	Date TBA
Term 3	Disco, Quiz Night	Date TBA
Term 4	Market Night, Bookcovers	05/11

